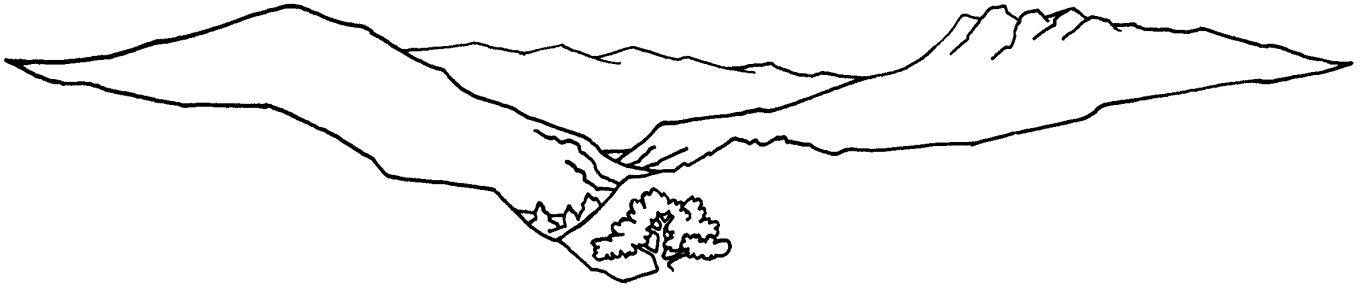


# CONEJO OPEN SPACE CONSERVATION AGENCY



## CONEJO OPEN SPACE TRAILS ACTION COMMITTEE

(updated September 2018)

### Purpose

The Conejo Open Space Trails Action Committee (“Committee”) acts in a supporting role to the Conejo Open Space Conservation Agency (“COSCA”) Board of Directors, under the direction of COSCA staff. The Committee provides support for the volunteer programs approved by the COSCA Board of Directors, such as Trail Work Day, Special Trail Work Days, Trail Ambassadors, Trail Watch, Open Space Trails Education Days, Adopt-A-Trail, Trailhead Outreach, and Resource Stewardship. The Committee also assists with open space trail construction and maintenance.

The routine implementation of trail standards and policies are under purview of COSCA, Conejo Recreation and Park District (“CRPD”), or City of Thousand Oaks (“City”).

### Membership

The Committee consists of eleven (11) members and up to four (4) alternates, representing a balance of various trail user groups within the Conejo Valley. These groups may include:

- Equestrians
- Hikers/Trail Runners
- Mountain Bikers
- Naturalists/Conservationists
- General Public

Committee members need not be residents of the City or the Conejo Recreation and Park District. Staff members from COSCA and CRPD are assigned to assist in coordination of Committee meetings and tasks.

A Joint Agency  
City of Thousand Oaks/Conejo Recreation and Park District  
2100 E. Thousand Oaks Blvd., Thousand Oaks, CA 91362

### Term

Candidates are appointed to the Committee by the COSCA Board of Directors and serve staggered three-year terms. Alternates serve one-year terms. Appointments are typically made at the COSCA Board of Directors meeting each May. In instances where appointments occur after May, a member whose term has expired may serve until a replacement has been appointed.

New applications are solicited annually by staff to fill Committee vacancies. A Nomination Subcommittee composed of the Board Chairperson, the CRPD General Manager or designee, and the City Manager or designee, reviews the applications and recommends candidates for nomination as members or alternates by the Board. The Nomination Subcommittee may also appoint alternates to Committee vacancies when they occur during the year.

All Committee members are encouraged to attend Committee meetings and participate in the events conducted or sponsored by the Committee. If any Committee member misses four or more regularly scheduled meetings in any twelve month period, the member's appointment may be terminated by the Nomination Subcommittee.

### Meetings

Meetings will normally be held on the first Monday of every month, except December, at 6:30 pm in the Large Conference Room at CRPD Headquarters, 403 West Hillcrest Drive. The meetings are subject to the State Open Meeting Law wherein all deliberations and actions are held in open public session. Special meetings may be held as needed for increased community involvement or to address time-sensitive issues that cannot be addressed during regularly scheduled meetings. Agendas are posted at least 72-hours in advance of meetings.