

**CONEJO OPEN SPACE CONSERVATION AGENCY
BOARD OF DIRECTORS MEETING**

**November 10, 2021
Civic Arts Plaza Board Room
2100 Thousand Oaks Boulevard**

SUMMARY MINUTES

1. CALL TO ORDER AND FLAG SALUTE:

Chair Skei called the meeting to order at 6:02 p.m. and led the Flag Salute.

2. ROLL CALL:

Director Huffer, Vice Chair Nickles, and Chair Skei present. Director Bill-de la Peña and Director Jones were absent.

Also present were: CRPD General Manager Friedl, Deputy City Manager Rogers, Chief Assistant City Attorney Hehir, Assistant City Attorney Doran, CRPD Park Superintendent Kouba, COSCA Supervising Park Ranger Prindle, COSCA Administrator Stark, COSCA Analyst Huber, Office Supervisor McMurtry, and Recording Secretary Goor.

3. PRESENTATIONS AND ANNOUNCEMENTS:

A. *Introduction of COSCA Supervising Park Ranger Kory Prindle. CRPD Park Superintendent Kouba introduced COSCA Supervising Park Ranger Prindle, who then discussed his work history.

4. PUBLIC COMMENTS: None.

5. CONSENT CALENDAR:

A. Approval of Minutes of September 8, 2021 Meeting

Motion by Director Huffer to approve the Minutes of the September 8, 2021 meeting carried 3 – 0 by the following vote: Ayes – Directors Huffer, Nickles, and Chair Skei; Noes – None; Abstain – None; Absent – Directors Bill-de la Peña and Jones.

6. ACTION ITEMS:

A. 2022 COSCA Board of Directors Meeting Schedule was presented by COSCA Administrator Stark who reviewed the upcoming meeting dates.

Speaker/Written Statement Cards: None.

Motion by Director Nickles to approve staff recommendation approve the 2022 COSCA Board of Directors Meeting Schedule carried 3 - 0 by the following vote: Ayes – Bill-de la Peña, Huffer, Nickles, and Skei; Noes – None; Absent – Directors Bill-de la Peña and Jones.

- B. Open Space Acquisition Update 2020-2021 was presented by COSCA Administrator Stark who reviewed acquisitions since the last update which was February, 2020. Acquisitions since then total 92.25 acres and are detailed in the report. They include those in the Dos Vientos area from Lennar Homes; the Conejo Canyons area; and in-fill areas in the Southern Ridge around Rasnow donation properties, one of which provided space for a critical trail re-route. Mr. Stark also responded to Board questions.

Speaker/Written Statement Cards: None.

7. INFORMATIONAL ITEMS:

- A. COSCA Volunteer Corps Activity verbal report was presented by COSCA Administrator Stark who stated Trail Watch filed 80 reports with 119 volunteer hours, and Adopt-a-Trail filed 57 reports with 133 volunteer hours.
- B. Ranger Operations and Maintenance Activities verbal report was presented by CRPD Park Superintendent Kouba who noted preparations have been made for the incoming Supervising Park Ranger; he mentioned the Rangers' work location as well. Mr. Kouba discussed Lake Eleanor fencing, Cameron House area stairs, trees at the Olympia Farms Amphitheater, new trash cans, and spot fires at Rancho Potrero and in the Erbes Road Oakbrook Service Center area. Mr. Kouba responded to Board questions regarding the Lake Eleanor area.

8. COSCA UPDATES (CRPD General Manager and/or City Manager):

- A. Follow-up items, announcements, and upcoming issues:

CRPD General Manager Friedl thanked the City again for the \$1.5 million provided toward the \$4 million Conejo Creek Southwest project; the groundbreaking ceremony took place on October 23rd. CRPD Planning staff have held community meetings regarding Rancho Potrero Community Equestrian Center improvements including arena lighting. There will be a brief Veteran's Day ceremony at Conejo Creek North Veteran's Pond.

9. BOARDMEMBER COMMENTS:

Director Nickles requested updates on habitat restoration, fire safety outreach, and land management. COSCA Administrator Stark noted early drafts of the Invasive Plant Management Plan are expected in December, and to be finished in January that will recommend project areas where funds will achieve the most value. Fire Outreach was extended to February to continue to perform home assessments;

educational webinars have been added, and they are working in partnership with other agencies, and will return to the Board in February. Land Management activities include the addition of the Supervising Park Ranger; additional Rangers are expected to be added. Workforce Management was discussed including improved software. The plan is to invigorate volunteer programs. Land Management includes infrastructure and habitat management.

Director Huffer mentioned contributions the City made toward the completion of Sapwi trail, noting the CRPD Board saw several user groups including Radio Control Gliders and Disc Golf in the area. He also mentioned unapproved bike jumps in Dos Vientos.

10. **REQUESTED CLOSED SESSION:** Chief Assistant City Attorney Hehir requested CONFERENCE WITH LEGAL COUNSEL – POTENTIAL INITIATION OF LITIGATION – Encroachment onto COSCA Property: One case pursuant to Government Code Sections 54956.9(d)(4) and 54956.95 in the Boardroom and stated there will be no announcement was anticipated at the end of Closed Session. The Board entered Closed Session at 6:40 p.m. Closed Session adjourned at 7:10 p.m.
11. **ADJOURNMENT:** Meeting was adjourned at 6:39 p.m. to the next Regular Meeting on Wednesday, February 8, 2022.

*Item taken out of order.

DocuSigned by:
Rorie Skei
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Rorie Skei, Chairperson

Minutes Approved: February 9, 2022

The presence of electronic signature certifies that the foregoing is a true and correct copy as approved by the Board of Directors of the Conejo Open Space Conservation Agency on the date cited above.

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